



# Cloverdale Minor Baseball

## High Performance Program Policy

The Cloverdale Minor Baseball Association Rangers High-Performance Program consists of 6 teams.

- 13U AA (formerly Peewee AA)
  - 13U AAA (formerly Peewee AAA)
  - 15U AA (formerly Bantam AA)
  - 15U AAA (formerly Bantam AAA)
  - 18U AAA (formerly Midget AAA)
  - 18U College Prep (formerly College Prep)
- Coaches for the HP teams will be selected through an application and interview process by the General Manager and Selection Committee. Interviewers will be comprised of the GM, Selection Committee and CMBA Board Members. Once interviews are completed, GM will present recommendations to CMBA board for final confirmation.
  - All High-Performance Coaches are expected to abide by and follow the CMBA Coaches Policy, please see separate document for rules and guidelines. [CMBA\\_Policy\\_Coaches.docx - Google Docs](#)
  - Players selected to play for the Rangers HP Program will be expected to pay program team fees over and above the base CMBA House level Registration fee. Information to be provided to player/families prior to team selection so the financial commitment is known by the players family. Refunds of the players team fees will not be provided based on playing time or similar scenarios as these are HP teams and fair play is not required. Refunds may be considered if there is a season ending injury or other extenuating circumstances.
  - High-Performance team budgets will be funded by the following sources of Income.
    - Collection of all Fall Ball Registration fees from players selected to a Rangers Fall Ball Program.
    - Collection of all Winter Training Registration/Training Fees for 13U, 15U & 18U players
    - Player Team fees determined each year prior to team selection and based on upcoming year budget.
    - All Sponsorship monies raised by players/coaches within the High-Performance program. Sponsorship monies raised by players will be made payable to the respective division bank account, please see Sponsorship section of this document for policy guidelines.
    - Money raised through the HP Team Store revenue sharing program, currently with Two Craft Sisters
    - Fundraising events coordinated and organized by the Rangers please see Sponsorship section of this document for policy guidelines.
  - High Performance Program will cover all Winter Training Expenditures including but not limited to:
    - Baseball Equipment needed for HP Program needs.
    - Facility Costs for sprint and weight training.
    - Turf Rentals
    - Gym Rentals
    - Head Coach, Assistant Coach, Program Director & Controller Monthly Stipends as determined by the General Manager. General Manager Salary shall be paid by Cloverdale Minor Baseball Association.
  - High Performance Player Uniforms will be provided by the High-Performance Program as a cost neutral expense. Player uniform costs will be determined by each player selecting both mandatory equipment and optional based on their needs. The costs for this equipment will be paid to the supplier by the respective Division Bank Account and player families will provide payment back to the respective Division Bank Account. There will be little to no monies retained by the High-Performance Program.
  - Rangers High Performance Player/Parent requirements.
    - Participate, as requested, with CMBA player assessments in Feb/March of each year.
    - Participate, as requested, in any activities related to Challenger Baseball, typically 1 day of volunteer time.



# **Cloverdale Minor Baseball**

## **High Performance Program Policy**

- Participate, as requested, in any Ranger Program Fund Raising programs, this should be limited to 1-2 fund raiser per player at the most.
- Participate, as requested, in any workshops/clinics for practices with younger division players for organized development practices, typically 1-2 days of volunteer time.
- Parents may be asked to participate in any fundraisers that involve alcohol as players would not be allowed to participate in these Fund Raisers.



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## High Performance Program Policy

### Monthly Stipends

- **Head Coach Monthly Stipends** will be paid at the 13U, 15U and 18U levels. These stipends will be paid out of the 13U, 15U and 18U Team Bank accounts and are at the discretion of the High-Performance General Manager and Financial Controller. Head Coaches that are also parents of players on the team will receive partial Monthly Stipends that will be determined by the Rangers General Manager and Financial Controller.
- **Assistant Coach Monthly Stipends** will be paid at the 15U and 18U levels. These stipends will be paid out of the U15 and U18 Team Bank accounts and are at the discretion of the High-Performance General Manager and Financial Controller. Assistant Coaches that are also parents of players on the team will receive 50% Monthly Stipends.
- **Financial Controller Monthly Stipends** will be paid at the 13U, 15U and 18U levels. These stipends will be paid out of the 13U, 15U and 18U Team Bank accounts and are at the discretion of the High-Performance General Manager and Financial Controller.



# Cloverdale Minor Baseball

## High Performance Program Policy

### Travel Expense Reimbursement – Limited to Travel within BC

#### 18U and 15U Divisions

- **Head Coach** – 15U & 18U Travel Expenses for Out-of-town Tournaments, League games in the Interior, Northern BC or on the Island will be covered for the Head Coach of any team regardless of the Coach being an independent Coach or a Parent Coach as per details below. Costs will be budgeted for, and receipts will be required for reimbursement for hotels. Mileage and food reimbursement will not require receipts and will be paid based on mileage and quantity of days as noted below. Coaches are required to send an email to the Financial Controller confirming where they drove to and how many days to receive reimbursement. Travel days without games will not be reimbursed for food. Reimbursement will be paid from the 15U and 18U Division Bank accounts and are at the discretion of the High-Performance General Manager and Financial Controller.
  - Hotels, full reimbursement for the cost of the room and taxes only, damage, incidentals are not included and are the responsibility of the Occupant.
  - Fuel will be reimbursed based on calculated kilometers from either Hillcrest Field or Cloverdale Baseball Field to the travel destination, fuel consumption will be based on 10L/100km. Reimbursement will be based on approximate gas costs at the time of travel, currently \$1.90 per liter.
  - BC Ferries costs for car and one driver per coach, players are not covered in the reimbursement. Coaches are encouraged to travel in groups to minimize ferry costs to division budgets.
  - Meals will be allocated as \$50/day of out-of-town travel.
    - Example 4 game weekend scheduled games would be 2 days of meals.
    - Road trip for 2 out of town games with no overnight will be covered for 1 day of meals.
    - Coach travel on the Friday when they could have left on the Saturday for either a Day Trip or 4 Game weekend. Program will NOT cover Friday hotel expense nor meals.
    - Travel on a Friday is required due to distance (I.E. Prince George) Program will cover hotel and meals for travel days there and back.
  - Flights to Extreme locations may be partially covered for coaches provided it falls in line with expected driving costs and is reasonable.
    - Example for games in Prince George would allocate approximately \$300 for mileage reimbursement so the program will cover up to \$300 towards flights.



# Cloverdale Minor Baseball

## High Performance Program Policy

- **Assistant Coach** – 15U & 18U Travel Expenses for Out-of-town Tournaments, League games in the Interior, Northern BC or on the Island will be covered for the Assistant Coaches, maximum of 3 assistant coaches, as per details below. Costs will be budgeted for, and receipts will be required for reimbursement for hotels. Mileage and food reimbursement will not require receipts and will be paid based on mileage and quantity of days as noted below. Coaches are required to send an email to the Financial Controller confirming where they drove to and how many days to receive reimbursement. Travel days without games will not be reimbursed for food. Reimbursement will be paid from the 15U and 18U Division Bank accounts and are at the discretion of the High-Performance General Manager and Financial Controller.
  - Hotels, full reimbursement for the cost of the room and taxes only, damage, incidentals are not included and are the responsibility of the Occupant. This applies ONLY to Independent Coaches and not Parent Coaches.
  - Fuel and meals will be covered for Assistant coaches regardless of the Coach being an Independent Coach or a Parent Coach.
    - Fuel will be reimbursed based on calculated kilometers from either Hillcrest Field or Cloverdale Baseball Field to the travel destination, fuel consumption will be based on 10L/100km. Reimbursement will be based on approximate gas costs at the time of travel, currently \$1.90 per liter.
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### 13U Division

- **Head Coach** –13U Travel Expenses for Out-of-town Tournaments or League games in the Interior, Northern BC or on the Island will be covered for the Head Coach of any team regardless of the Coach being an independent Coach or a Parent Coach as per details below. Costs will be budgeted for, and receipts will be required for reimbursement for hotels. Mileage and food reimbursement will not require receipts and will be paid based on mileage and quantity of days as noted below. Coaches are required to send an email to the Financial Controller confirming where they drove to and how many days to receive reimbursement. Travel days without games will not be reimbursed for food. Reimbursement will be paid from the 13U Division Bank accounts and are at the discretion of the High-Performance General Manager and Financial Controller.
  - Hotels, full reimbursement for the cost of the room and taxes only, damage, incidentals are not included and are the responsibility of the Occupant.
  - Fuel will be reimbursed based on calculated kilometers from Cloverdale Baseball Field to the travel destination, fuel consumption will be based on 10L/100km. Reimbursement will be based on approximate gas costs at the time of travel, currently \$1.90 per liter.
  - BC Ferries costs for car and one driver per coach, players are not covered in the reimbursement. Coaches are encouraged to travel in groups to minimize ferry costs to division budgets.
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## High Performance Program Policy

- **Assistant Coach** – 13U Travel Expenses for Out-of-town Tournaments, League games in the Interior, Northern BC or on the Island will be covered for the Assistant Coaches, maximum of 3 assistant coaches, as per details below. Costs will be budgeted for; receipts will be required for reimbursement for hotels. Mileage and food reimbursement will not require receipts and will be paid based on mileage and quantity of days as noted below. Coaches are required to send an email to the Financial Controller confirming where they drove to and how many days to receive reimbursement. Travel days without games will not be reimbursed for food. Reimbursement will be paid from the 13U Division Bank accounts and are at the discretion of the High-Performance General Manager and Financial Controller.
  - Hotels, full reimbursement for the cost of the room and taxes only, damage, incidentals are not included and are the responsibility of the Occupant. This applies ONLY to Independent Coaches (not Student Coaches) and not Parent Coaches.
  - Fuel and meals will be covered for Assistant coaches regardless of the Coach being an Independent Coach or a Parent Coach.
    - Fuel will be reimbursed based on calculated kilometers from either Hillcrest Field or Cloverdale Baseball Field to the travel destination, fuel consumption will be based on 10L/100km. Reimbursement will be based on approximate gas costs at the time of travel, currently \$1.90 per liter.
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    - Travel on a Friday is required due to distance (I.E. Prince George) Program will cover hotel and meals for travel days there and back.
  - Flights to Extreme locations may be partially covered for coaches provided it falls in line with expected driving costs and is reasonable.
    - Example for games in Prince George would allocate approximately \$300 for mileage reimbursement so the program will cover up to \$300 towards flights.

### **Provincials and Westerns Championship Reimbursement Policy**

#### **Provincials Championship**

- Championships held within the Lower Mainland (within 90min) of our home ball field will not be considered for any reimbursement to the coaching staff.
- Championships held in the BC Interior/Northern BC/Vancouver Island will be covered in accordance with the previously stated reimbursement policy.
- Any funds paid by CMBA, as per their travel subsidy policy, to a team that has to travel to BC Interior/Northern BC/Vancouver Island shall be paid to the Ranger program team bank account for the applicable division. These funds will NOT be distributed to the families.

#### **Westerns or Nationals Championship**

- The Rangers program will only cover the travel costs of non-parent Head and Assistant Coaches should a team successfully qualify for Westerns or Nationals. This will be at the discretion of the General Manager and Financial Controller and is dependent upon available funds.
- Any monies paid to the team by CMBA and/or Baseball BC as per their travel subsidies will remain with the team families and will be shared equally among all players families including any players picked up from other associations.



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## High Performance Program Policy

### Sponsorship & Fundraising Guidelines

#### ALL Divisions

- Sponsorship Fundraising Guidelines
  - Money Received through direct fundraising by Staff or family members of the High-Performance Program, to a maximum single transaction, of up to \$5000 will remain within the High-Performance Program to be used to better the program. Any monies received more than \$5000 will be transferred to CMBA to be utilized for the betterment of the Association as a whole.
    - Example a Major Sponsor offers \$10,000, the HP Program will retain \$5000 and the Association will receive the remaining \$5000
  - Any monies raised by a High-Performance Player from the time they are selected to a team in February/March through to the end of the season will be split 50/50 between the HP Program and the family that secured the sponsorship.
    - The family will receive 50% of the monies collected to a maximum of their fees paid to play on a High-Performance Team.
      - Example 15U AAA Player pays \$1200 to the HP program for Team fees, they collect \$3000 in sponsorship, the HP program will retain \$1800 and the player will receive \$1200. Under no circumstance will the reimbursement exceed the players team season fees.
    - 20% of the Sponsorship money will be moved to the HP High Interest Savings Account for future projects. Unless the funds are determined to assist with season expenses at the discretion of the General Manager and the Financial Controller
    - 20% of the Sponsorship money will remain in the Division Bank Account to help with season expenses.





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- HP Program Fund Raising Events organized by the Rangers Program that is not team specific.
  - All money raised by these events will be utilized by the HP Program for Future program upgrades or expenses.
    - Examples of Fund Raising
      - Pub Night Program Specific Event
      - Poker Night, Program Specific Event
      - Superbowl Square Board
      - Purdy's Chocolates
      - Krispy Crème
      - Christmas Gift Cards
  
- HP Program Fund Raising Events organized Individual Ranger Teams to assist families with player costs.
  - All money raised by these events must be documented and all revenue and expenditures recorded and transparent for all families. Final accounting information must be provided to the Rangers financial controller. If the team does not have someone to track this information the Rangers financial controller can provide this service for minimal cost from the program.
    - Examples of Fund Raising
      - Pub Night
      - Poker Night
      - Superbowl Square Board
      - Purdy's Chocolates
      - Krispy Crème
      - Christmas Gift Cards
      - Bottle drives

Sponsorship Monies to be paid to the Rangers programs via the following methods.

13U Rangers AA or AAA teams

- [Rangers13ufinance@gmail.com](mailto:Rangers13ufinance@gmail.com) (E-Transfer)
- CMBA 13U Rangers (Cheque)

15U Rangers AA or AAA teams

- [Rangers15ufinance@gmail.com](mailto:Rangers15ufinance@gmail.com) (E-Transfer)
- CMBA 15U Rangers (Cheque)

15U Rangers AAA or College Prep teams

- [Rangers18ufinance@gmail.com](mailto:Rangers18ufinance@gmail.com) (E-Transfer)
- CMBA 18U Rangers (Cheque)